SF FIRE CREDIT UNION

Business Membership and Account Handbook

Effective December 15, 2025

1.888.499.FIRE(3473) or 415.674.4800
3201 California Street, San Francisco, CA 94118
www.sffirecu.org

WELCOME TO SF FIRE CREDIT UNION, WHERE YOU ARE THE OWNER.

WE FEEL THAT IT IS OUR RESPONSIBILITY TO PROVIDE YOU WITH QUALITY PRODUCTS AND SERVICES TO SUIT YOUR FINANCIAL NEEDS.

We thank your business for becoming a member of San Francisco Fire Credit Union (Credit Union). Please read this Business Membership and Account Handbook carefully.

Please also note that this Agreement contains a **BINDING INDIVIDUAL ARBITRATION PROVISION AND JURY AND CLASS ACTION WAIVER** on page 17 which affects your rights with respect to any claims or disputes by or against the Credit Union as described on page 17. You may opt out of that provision as described on page 18.

This Business Membership and Account Handbook ("Business Handbook") is a master agreement covering the terms of all Credit Union business accounts. It supplements the terms of the Business Membership and Account Application ("Business Membership Application") and the Business Fee Schedule. By signing the Business Account Application and meeting minimum membership requirements (which may involve paying a membership fee, opening an account with a minimum balance, or both), you agree to the terms of this Business Handbook, the Credit Union's Bylaws and policies, and any amendments, which collectively govern your membership and accounts. (As not all of the terms spelled out in this Business Handbook apply to every account, please refer to the sections that apply to the services you have.) Keep this agreement with your permanent documents. Your periodic statements will keep you informed on the status of your account.

TERMINOLOGY

We call our Business Share Savings Accounts "Business Savings Accounts;" our Business Share Draft Accounts "Business Checking Accounts;" our Business Share Money Market Accounts "Business Money Market Account;" and our Business Share Certificate Accounts "Business Certificate Accounts." In this Business Handbook, the words "you" and "yours" mean those who sign the Business Membership Application. The words "we," "us," and "our," mean San Francisco Fire Credit Union. The word "account" means a one or more deposit accounts you have at the Credit Union. The word "Board" refers to the Credit Union's Board of Directors. Use of the singular in this Business Handbook implies the plural if more than one person signs the Business Membership Application.

IMPORTANT INFORMATION ABOUT OPENING NEW ACCOUNTS: To help the government fight terrorism funding and money-laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. What this means to you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

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SF FIRE CREDIT UNION

BUSINESS MEMBERSHIP REQUIREMENTS

Business membership in the Credit Union is open to sole proprietorships, general partnerships, limited liability partnerships (LLPs) limited liability companies (LLCs), corporations, and unincorporated associations such as school parent-teacher associations and sports leagues within the Credit Union's field of membership.

Meeting any membership requirement set out in our bylaws makes your business an owner of the Credit Union, and entitles you to all of the rights and benefits of membership, including the right to apply for all accounts and credit products that we make available to businesses.

If your business is a sole proprietorship and you maintain a personal membership in the Credit Union, you will not receive additional voting rights. If your business is another type of entity, your business will receive one vote, which may be exercised by an authorized agent of your business. If you have any questions regarding eligibility, business documentation requirements, or any of our services, please call 1.888.499. FIRE(3473) for Business Membership Services.

You must provide us with the correct taxpayer identification number for your business, which will generally be a social security number or an employer identification number. It is your responsibility to determine the taxpayer identification number you should use for your Credit Union Business Accounts. We will not inquire as to the correctness of the number you supply, but if we are notified by the Internal Revenue Service that the number you are using is not correct, and you fail to rectify the situation, we can close your Business Accounts. If your business is not required to have a U.S. taxpayer identification number you must so indicate on your Business Application.

Your completion of a Business Application is a continuing authorization to us to open other Business Accounts for you upon your oral or written authorization and deposit of funds, assuming there is no change in the beneficial ownership of the business. Otherwise, a new, Business Application may be necessary. The Credit Union reserves the right to deny membership and accounts for businesses that we determine pose unacceptable compliance, legal or reputational risk. These include but are not limited to:

- Casinos, internet casinos, internet gambling businesses
- Money Service Businesses as defined in either federal or California state law including but not limited to currency dealers or exchangers, check cashers, issuers of traveler's checks, money orders or stored value devices, seller or redeemer of traveler's checks, money orders or stored value, money transmitters, or the U.S. Postal Service
- Cannabis Related Businesses including but not limited to cultivation, harvesting,processing, sale, distribution, delivery, storage or possession of marijuana or other illegal substances
- Any Business that provides financing or other goods or services to 3rd parties for the purpose of engaging in any activity that violates state or federal law
- Any Business that derives income from any activity that violates state or federal law
- Card Clubs
- Securities and commodities firms (brokers, dealers, investment advisors, hedge funds, or commodity traders)
- Insurance companies
- Dealers (not retailer) in precious metals, stones or jewels
- Pawnbrokers
- Loan or finance companies
- Payment processors
- Motor vehicle dealerships
- Adult entertainment businesses
- Embassies and foreign consulates, foreign businesses or foreign financial institutions
- Any other type of business which in our sole judgement poses unacceptable risk or burden to the Credit Union's reputation or ability to comply with state or federal laws governing "high-risk" accounts, transaction reporting requirements, or other laws or regulations

GENERAL BUSINESS MEMBERSHIP AGREEMENTS

The Credit Union is a member-owned cooperative. Our ability to provide competitive account and credit products to our members depends on all of our members meeting their obligations to the Credit Union in a timely manner.

Our member conduct policy requires all members, and their authorized agents, to conduct their business with the Credit Union in a civil and businesslike way. You have the right to demand quality service from us. We will not, however, tolerate verbal abuse or harassment of our staff, volunteers or other members, or any violence or threats of violence.

We can expel your business from membership, or alternatively deny services to your business, if you fail to meet any of your obligations to us, including your obligation to comply with our member conduct policy, or if you cause us a financial loss. If we deem it necessary to preserve a secure and harassment-free workplace for our staff and volunteers, we can bar you from our premises. If we deem it necessary to seek a restraining order against you for the safety of our staff, volunteers or other members, you will pay our reasonable attorney's fees and costs of doing so.

The business entity that requests business services is obligated with any individual who personally guarantees the obligations of the business to meet the terms of this Handbook.

The business entity and any individual who personally guarantees the obligations of the business is obligated to repay any obligations to the Credit Union resulting from the use of business services by any person with the permission of an authorized agent of the business, whether or not the person using the service stays within the scope of permission you given to use the service.

Business entities and individuals who personally guarantee obligations of the business remain bound to pay for any obligations incurred to the Credit Union by the business even though another person or entity has been directed to pay the debt by an agreement or court order to which the Credit Union is not a party, such as a proceeding to dissolve the business or a divorce. No release from obligations to the Credit Union will be valid unless (a) in writing and signed by an authorized agent of the Credit Union or (b) pursuant to a court order in an action to which the Credit Union is a party.

We can, consistent with applicable state and federal fair credit reporting and equal credit opportunity laws applicable to businesses, obtain information about the way you handle your accounts and loans and report our experience with you to others. We can check your credit or account history if you request credit or an account and as part of our periodic review of open accounts. If you fail to meet your obligations to the Credit Union, we can report negative information about you to consumer or business reporting agencies which may adversely affect your account or credit standing.

PROHIBITION OF ILLEGAL ACTIVITY

You agree that you will not use any San Francisco Fire Credit Union products or services to engage in illegal activity, such as but not limited to illegal internet gambling. If we reasonably believe that an attempted transaction is illegal or may cause us a loss, we can block the transaction and will have no liability to you for doing so. Actual or attempted use of Credit Union services for illegal activity is grounds for terminating your eligibility for Credit Union services.

CHANGES TO THE HANDBOOK

You agree that we may change any of the terms listed in this Business Handbook and the Fee Schedule applicable to your accounts at any time by mailing a notice to the last address you gave us. We will give you notice consistent with applicable legal requirements. By continuing to maintain the services to which the notice applies is after the effective date of the change(s), you agree to the change(s).
Rather than updating this Business Handbook or the Business Fee Schedule each time a change is made, we may disclose changes in terms by means of a Change In Terms Notice, with subsequent updating of the Business Handbook.

PROTECTING YOUR ACCOUNTS

Protect your account numbers, card numbers and PINs (personal identification numbers). Never keep your PIN with a debit or credit card, which can provide free access to your accounts if your card is lost or stolen.

Use caution when disclosing your account numbers, social security numbers and other identifying information to other persons. If someone calls you and says that they are calling on behalf of the Credit Union, beware. Our staff will have access to your information and will not need to ask for it. If you call us, or in some cases if we call you (such as to follow up on an inquiry you have made), we may ask for a limited amount of information about you, such as the last four digits of your social security number or your date of birth, so we can match the information you provide with what is in our records to confirm your identity.

Keep us informed of your current address and telephone numbers and any changes to the persons authorized to conduct business on your business accounts. We will act on the most recent information you have given to us.

If we detect potentially fraudulent or unauthorized activity or use of an account, we will attempt to contact you immediately. This is not, however, a guarantee that we will detect or prevent fraudulent activity on your accounts.

You are responsible for monitoring your accounts, supervising employees and other persons authorized to conduct business on your accounts, reviewing all statements and other information we send you regarding your accounts, and immediately reporting to us any suspicious activity. In most cases, we will be responsible for unauthorized activity on your accounts only if it results from our negligence or mis- conduct in handling your transactions.

GOVERNING LAW AND TERMS

This Business Handbook and the Business Fee Schedule, as amended from time to time by our sending you a Change in Terms Notice or a new version of the Business Handbook or Fee Schedule, govern your business membership and any business accounts you establish with the Credit Union. The Credit Union's bylaws and policies, and applicable state and federal law, also govern your Credit Union business services. If any provision of the Business Handbook, Fee Schedule, or Change in Terms Notice is found to be unenforceable, (a) the rest of the Business Handbook and Fee Schedule will remain in effect, and (b) the unenforceable provision will, if possible while preserving its intent, be deemed amended to the extent necessary to render it enforceable. Terms of your agreements with the Credit Union cannot be changed orally. Any change in terms will be effective only if pursuant to (a) a Change in Terms Notice or a new version of the Business Handbook or Fee Schedule, (b) a writing signed by an authorized Credit Union employee, (c) a change in

an applicable law or regulation, or (d) an order of a court of competent jurisdiction.

NOTICES

Notices that we send to you will be considered received by you five days after we mail them to you at your address in our records if your address is in California or ten days after we mail them to you if your address is outside California. If the option is available and you elect to receive notices and contracts from us electronically, our sending you a notice at the e-mail address we have for you in our records will be sufficient to bind you to any terms stated in the notice. You are responsible for telling us if you change your physical address, mailing address or e-mail address. We may charge a Bad Address Fee if you fail to keep us informed of your current address; refer to the Business Fee Schedule.

OUR RESPONSIBILITY FOR FOLLOWING YOUR INSTRUCTIONS

The Credit Union's payment of money in your Business Accounts or extension of credit on your Business loans or credit lines consistent with the written instructions of any person authorized to conduct transactions excuses the Credit Union from any further legal obligation regarding the proceeds of the transaction. If a person is in possession of information or devices necessary to conduct transactions on your Business Accounts (such as a rubber stamp you use to sign checks, a Visa® Debit Card, or a PIN for Online Banking,) we are entitled to assume that such person is authorized to conduct business on your Business Accounts unless you have notified us to the contrary in advance. You agree to defend, indemnify and hold the Credit Union harmless from any liability or suits that result directly or indirectly from our handling your accounts consistent with the written instructions of persons who have actual or apparent authority on your Credit Union business services.

The Credit Union is entitled but not obligated to refuse to honor instructions if we are uncertain or if a signature appears not to be authentic. If this occurs, we will notify you.

The Credit Union is not required to honor restrictive legends on checks you write or endorse unless we have expressly agreed in writing to do so.

The Credit Union is entitled to request appropriate identifying documents or information prior to completing transactions.

The Credit Union may freeze your accounts if there are conflicting claims to the funds. We have the right not to release a freeze until we receive either consistent instructions or a court order.

If we tell you that we are unable to implement instructions of yours, such as dual signature requirements or account access blocks, we will not be liable to you for failing to follow your instructions.

Certain illegal transactions may be blocked. Our payment systems (ACH, Debit Card, wire transfer, money transmitting) may as required or permitted by law block transactions believed to involve illegal internet gambling or other unlawful activity. If a transaction involving a blocked person or entity is initiated in connection with Credit Union business services, the transaction may be blocked or declined, and funds may be frozen, depending on requirements imposed on the Credit Union by applicable law.

APPLICABLE LAW

The terms and conditions of this agreement and disclosure shall be construed according to applicable federal laws and the laws of the state of California.

OTHER DEALINGS WITH THIRD PARTIES

The Credit Union will comply with valid legal process on your Business Accounts, such as levies, garnishments and subpoenas, and will not incur liability to you for doing so unless we are negligent. The Credit Union will honor the instructions of any court of competent jurisdiction with respect to your Business Accounts.

OUR RIGHT OF OFFSET

If you owe the Credit Union money, whether on a loan, because you have overdrawn an account, or for any other reason, and you fail to pay what you owe us consistent with your agreement with us or upon our lawful written demand for payment, we have the right under applicable law to take funds from any Credit Union account in which the business entity, sole proprietor or personal guarantor has an ownership interest to recover all or part of what you owe us. By joining the Credit Union, you expressly consent to our right to do this. If we do this, you agree that we are not electing a remedy or in any way waiving our rights to take other lawful action to collect any amount that you still owe us.

If we have given you cash for an item that you deposited that is returned unpaid, or if we cleared a check you wrote against a deposited item that was returned unpaid, we will deduct the amount of the unpaid item plus any applicable fees from the account in which you deposited the item. If there are no funds in that account, you agree that we can recover the amount of the item by deducting it from any other account in which the business entity, sole proprietor or personal guarantor has an ownership interest. If we cannot recover the funds in that manner, you agree that our right to recover Collection Costs applies.

COLLECTION COSTS

If you breach your payment obligations to the Credit Union you agree to pay reasonable costs the Credit Union incurs before taking legal action to enforce our agreements with you. If the Credit Union takes legal action to collect what you owe us, you agree to pay our reasonable attorney's fees and costs of the legal action in

addition to what you owe us. You will pay our attorney's fees and costs whether the legal action we take is a collection lawsuit, a proceeding to protect our interests if you become a bankruptcy debtor, an appeal, a judicial or non-judicial foreclosure, or any other type of legal action.

ATTORNEY'S FEES

In any lawsuit or arbitration arising out of this Agreement, the prevailing party shall recover its reasonable attorney's fees and costs of suit.

ACCOUNT TERMS

The Credit Union may offer Business Savings, Business Checking, Business Money Market and Business Certificate accounts. Not all of these account types will necessarily be available at all times. Ask a Credit Union representative for details about available business accounts. Overdraft protection is available on Business Checking accounts from your Business Savings Account or your linked Business Line of Credit (if you request and are approved for one). All of your accounts are accessed through your business' primary member account number. You must maintain a Business Savings Account at all times to be eligible for business membership.

YOUR EARNINGS

Dividend rates on business accounts, if any, are set in accordance with the policies of the Board, taking into consideration the cost of funds and market conditions. Dividends can be paid only out of current income and available earnings, after required transfers to reserves at the end of the dividend period. Except for Business Certificate Accounts (if offered), the percentage or amount of dividends are not set in advance.

Dividends can be withdrawn from all accounts after they have been posted. When dividends post they compound, earning the same rate as other funds in the account. Dividend rates and cycles on Business Accounts may be changed at any time, in accordance with the policies of the Credit Union Board of Directors ("Board"). Your periodic statements will show dividend rates, dividends earned, and other information.

DEPOSITS AND WITHDRAWALS

Deposits and withdrawals can be made electronically through the Automated Clearing House (ACH) Network, by wire transfer, by automated teller machine (ATM), by audio response, in person, by telephone, or by mail. Withdrawals are also possible from Business Checking Accounts using a Visa® Debit Card at merchant point-of-sale (POS) terminals and for merchant signature transactions, and via Online Banking Bill Payment. Telephone withdrawals can be made only by transfer into another Credit Union account of your business, or by a Credit Union check made payable to the business and mailed to the business's address shown on our records. Deposits can also be made by remote deposit capture using a mobile telephone with a camera or a scanner. Non-cash deposits are subject to delayed availability, as spelled out in the "Funds Availability Policy" section of this Business Handbook. You can make as many deposits as you wish to all account types, except Business Certificate Account and Business Money Market Account. Once you open a Business Certificate Account additional deposits are not permitted except during the grace period that follows the maturity date. Business Money Market Account deposits must be new money only. For more details, visit the product page (sffirecu.org/business-money-market).

On your Business Checking Account, you can write as many checks and make as many withdrawals by other means as you wish as long as you have sufficient funds or available overdraft protection. You can also make as many personal transfers and withdrawals out of your Credit Union Business Savings or Business Money Market Accounts as you like. Personal transfers and withdrawals are those that you make (1) in person at a Credit Union office, (2) by written request mailed to the Credit Union, (3) by messenger, or (4) at an ATM. Any other type of transfer or withdrawal out of your account is considered non-personal.

You authorize the Credit Union to supply missing endorsements on items payable to you and deposited by you to accounts of yours. You agree to reimburse us for any loss we incur with respect to any item deposited by you with a deficient or improper endorsement. If you do not pay us upon our demand, you agree that our right of offset applies. If we cannot recover what you owe by exercising our right of offset, you agree that our right to recover collection costs applies.

The Credit Union may refuse to accept any item for deposit at our sole reasonable discretion. Inconsistency between the payee of an item and the title of your Business Account to which it is deposited is one reason we are allowed but not required to refuse to accept an item for deposit. You remain responsible for all items deposited to your accounts and to reimburse us for any losses caused to us by items deposited to your accounts.

Our responsibility in handling your deposits is limited to the exercise of ordinary care as your agent for collection. All items provisionally credited to your Account are subject to charge back if final payment is not received from the paying financial institution. Non-cash deposits are made available only after the times specified in the "Funds Availability Policy" section of this Handbook. Please observe these delays in writing checks, unless you intend to rely on your overdraft protection.

You waive the right to receive notice of dishonor of an item, and authorize the Credit Union to pursue reasonable collection of a dishonored item. You understand that in processing items deposited for collection through the electronic clearing system, we are not responsible for

any information other than the MICR encoding, the payee bank identification, the payee, and the amount of the item.

The federal government and other entities that make erroneous payments to your Accounts may reclaim them. You agree that we can debit your Account for the amount of any reclaimed payment. If you elect to use remote deposit capture, you agree that (a) you are responsible for ensuring that the transmitted image includes both the front and back of the check and meets any technical processing standards, (b) you will not attempt to redeposit any item that has already been deposited remotely, (c) we are not responsible for the item until we confirm to you that the deposit has been made, and (d) funds will be available when we receive final payment from the institution on which the item is drawn.

DIVIDEND PAYMENTS

Dividends can be paid only out of current income and available earnings, after required transfers to reserves at the end of the dividend period.

SHARE INSURANCE

Accounts at San Francisco Fire Credit Union are not federally insured. If the Credit Union fails, the federal government does not guarantee that you will get your money back.

Accounts at San Francisco Fire Credit Union are privately insured by American Share Insurance, the nation's largest private insurer of credit union deposits. Please refer to http://www.americanshare.com/ for information about private share insurance at San Francisco Fire Credit Union.

ACCOUNT OWNERSHIP AND AUTHORITY

The business entity named on the Business Application owns all Accounts opened under the application and related member number. In the case of a sole proprietorship, the individual and the entity are one and the same. Every officer, partner or member named on the Business Account Application and Agreement represents to the Credit Union that the corporation, general partnership, LLC, or association exists and that each officer, partner or member is authorized to transact any business relating to the Account. If you sign a signature authorization for a corporation, partnership, LLC, or association account, you warrant to the Credit Union that you have authority to transact all business in connection with the Account. You agree to indemnify, defend and hold the Credit Union harmless from any liability we incur if the authority does not exist or is abused. The corporation, partnership, LLC, or association owning the Account agrees to be responsible for the actions or omissions of those individuals who access the Account on behalf of the entity. The individuals responsible for management and control of such entities acknowledge their obligation to properly monitor all account activities.

Any change in account authorization, ownership, or access shall be in writing on a standard Credit Union Business Membership and Account Application.

The Credit Union monitors compliance with multiple signature requirements. By opening a Business Account with the Credit Union, you acknowledge and agree that the Credit can follow the instructions of any authorized individual, acting alone, with respect to transactions on the Account.

HANDLING OF ACCOUNTS UPON DEATH, DISABILITY, OR CESSATION OF ENTITY EXISTENCE

If the owner of a sole proprietorship Account dies, account proceeds pass to the deceased owner's estate. If the Credit Union has actual notice of the disability of the owner of a sole proprietorship Account, the Credit Union will follow the instructions of the person appointed by a court or valid power of attorney to handle the property of the disabled sole proprietor. Authorized Signers whose names appear on the application are not joint owners with right of survivorship.

Instead, the business entity continues to own the Account after the death or disability of an owner or authorized signer. If one authorized signer dies or becomes disabled, any remaining authorized signers can continue to conduct business on the Account. If a sole authorized signer on a Business Account for an entity other than a sole proprietorship dies or becomes disabled, the Credit Union can follow the instructions of any person the Credit Union reasonably believes has authority to conduct business on the Account on behalf of the entity. If a corporation, limited partnership or LLC is dissolved; the Credit Union will follow the instructions of any authorized signer until the Credit Union has actual notice of the dissolution. Once the Credit Union has actual notice of dissolution, the Credit Union will follow the instructions of any person authorized by the dissolution documents with respect to distribution of Account proceeds and Account closing.

You agree that the Credit Union can require that anyone who claims funds in your account after the death or disability of an owner or authorized signer, or the cessation of the existence of the business entity, to indemnify the Credit Union for any losses resulting from honoring that claim. You and any surviving owner or beneficiary agree(s) to indemnify and hold the Credit Union harmless from any claim or liability asserted against the Credit Union as a result of the disposition of funds in reliance on this Agreement and any account designations of yours.

INACTIVE ACCOUNTS FAILURE TO MAINTAIN REQUIRED MINIMUM BALANCE

Inactive accounts (with no member-initiated activity for more than one year) may be charged an inactive account fee. Accounts whose balances remain below any required

minimum may be charged a monthly low balance fee, and if the balance remains below the required minimum for more than months, the account may be closed and the balance mailed to the last address for the business in our records.

ACCOUNTS ARE NON-TRANSFERRABLE

Except for Business Checking Accounts, all Accounts are non-transferable, other than on the books of the Credit Union. This means that you cannot transfer your Credit Union accounts to other ownership unless you complete documentation we require of you. Credit Union bylaws allow us to require you to give us 30 days' notice before you withdraw funds, except on Business Checking Accounts.

ERRORS AND UNAUTHORIZED TRANSACTIONS

Please read your statements promptly to be sure there are no errors. It is your responsibility to detect forged or altered drafts or unauthorized activity on your accounts. Compare the statement list of paid checks and other payments and withdrawals with your own records. The Credit Union will be responsible for any errors which we make due to our failure to exercise ordinary care, provided you notify us in writing within 30 days of date we mailed or made available to you electronically the statement containing the errors. We will not be liable for our mistakes if you fail to notify us within the 30-day period.

If we correct any error which we made, or accept any responsibility for a transaction, we have the right to collect the amount credited to your Account from anyone else who is responsible. Our crediting your Account will result in an automatic assignment to us of your rights to collect the amount from anyone else. You agree to provide reasonable cooperation with our collection efforts.

If we make an error in handling your account, our liability will be limited to the actual damages, not to exceed the amount of the transaction. We will not be liable for consequential damages such as alleged harm to your credit standing, unrealized profits, emotional distress, or exemplary damages due to a claimed reckless disregard of the consequence of our actions.

PERMANENT RECORDS

If you have a Business Checking Account or any electronic transfer services, we will send you periodic statements recording all account transactions and charges. All active Business Accounts will receive statements not less often than quarterly. If your account is inactive except for the posting of dividends and fees, you will receive a statement at least annually. The statement will be sent to the business at the mailing address shown in our records. You will not receive canceled checks. We can, however, provide copies of checks upon request. In addition, you are responsible for having your Business Checks printed in duplicate so that your checkbook makes a copy every time you write a Check. The Credit Union is relieved of all liability for items lost in delivery by U.S. Mail or otherwise, or not collected by the member. If any mailed statements, vouchers, or notices are returned, undelivered, by the U.S. Mail, the Credit Union is authorized to destroy them.

ADDRESS CHANGES

You must promptly notify us in writing of any address changes.

CLOSING YOUR ACCOUNT

Any authorized signer may close a Business Account unless otherwise indicated on the Business Application. We have the right to close your account for any lawful business reason without notice to you. Any closing of your Business Accounts will not affect our handling of regular transactions prior to the closure, provided that sufficient funds are on deposit to handle them.

Business Accounts in which there is no member-initiated activity for 12 months may be closed at our option. We will close accounts by mailing a check for the proceeds payable to you at your address in our records. If the check is not negotiated, it will escheat according to applicable law. Any account remaining open with no member- initiated activity for the statutory period will also escheat. Please refer to the "Escheat Policy" section of this Handbook.

Lawful reasons we can close your accounts include, but are not limited to, the following:

- There is a change in account holders or authorized signers;
- An unauthorized signer or agent on your account breaches any agreement with us;
- A forgery or fraud has been alleged or committed involving your account;
- We become aware of any dispute or claim alleged with respect to the funds in transactions regarding, or ownership or other rights in or to, the account;
- Any account checks are lost or stolen;
- There is an unacceptable number or amount of overdrafts not;
- Paid by an automatic overdraft protection plan transfer;
- It appears that there has been, or may be, any misrepresentation regarding, or any abuse of, your account;
- Your account appears to be deliberately manipulated to our detriment and/or the detriment of our membership. "Manipulation" includes, but is not limited to, repeated patterns of transactions which have no apparent business reason other than to take advantage of any law or regulation;

- We suspect you are using your account for an improper purpose, as determined by SF Fire Credit Union;
- We determine that any account holder or authorized signer is participating in a restricted industry identified by SF Fire Credit Union;
- Your account activity imposes an increased risk and/or maintenance burden on SF Fire Credit Union;
- You cause a loss to SF Fire Credit Union; or
- Termination or suspension is required or allowed under our bylaws or applicable law.

Our discontinuation of business services will not relieve you of the obligation to pay any amount your business is indebted to the Credit Union as a result of your use of business services, including interest and fees at the contract rate.

FEES, COLLECTION COSTS, DAMAGES

Our charges for special handling of any of your accounts are listed in the Fee Schedule. For the most part they cover our direct cost of special handling. In some instances they result from your failure to carry out your side of the agreement, such as not having enough money in your account to pay your checks. To the extent that our charges for handling such matters may exceed our costs, they are to be considered damages. We are not giving up any right we may have under the law to recover any loss we sustain due to your failure to meet the terms of this agreement or other agreements you have with us.

TYPES OF ACCOUNTS

The types of accounts listed below are types of business accounts the Credit Union now offers and may offer in the future.

BUSINESS SAVINGS ACCOUNT

A Business Savings Account with a minimum balance may be required to maintain membership in the Credit Union. Dividend rates and yields will depend on your balances and may be changed at any time at the Credit Union's sole discretion.

BUSINESS TIERED SAVINGS ACCOUNT

Ask a Credit Union representative about availability of and requirements for opening a Business Tiered Savings Account. Dividend rates and yields are typically higher than on the Business Savings Account. If at any time your balance falls below the required minimum, the account will be closed and the funds transferred to your Business Savings Account. If you exceed the non-personal transfer limits, the account will be converted to a Business Checking Account.

BUSINESS SHARE CERTIFICATE ACCOUNT

Ask a Credit Union representative about the availability of and requirements for opening a Business Certificate Account. Term length, dividend rate, dividend posting schedule and yield are set when the Certificate is opened and will depend on the term selected. After the Certificate is opened, additional deposits cannot be made until the account matures and is renewed. When available, dividends can remain in the Certificate and compound, or be transferred automatically to another Business Account you have or withdrawn. The yield quoted when you open your Business Certificate will, however, assume that accrued and credited dividends remain in the Account through maturity.

Business Certificate Accounts may renew automatically at maturity. The Credit Union will send you a maturity and renewal notice. This notice will tell you the maturity date, the term, the current dividend rate and whether the certificate balance will be disbursed to your Business Savings Account or automatically renew at maturity. If the certificate will renew, the Certificate balance, including accumulated dividends, will renew as a new Certificate on the maturity date at the dividend rate the Credit Union is then paying for Business Certificate Accounts of renewal term. The dividend rate that goes into effect at renewal may be different from that shown on your maturity and renewal notice. You can call 1.888.499.FIRE(3473) on the renewal date to confirm the dividend rate that will apply. Otherwise, the certificate balance at maturity will be transferred to your Business Savings Account. If you wish to close the Certificate, maintain the Certificate for a different term that what is indicated on your renewal notice, or add funds to the Certificate, we must receive your notice within the grace period that follows maturity. To add funds to the Certificate, notify us and either send us a check for the funds you wish to add or tell us the Business Account from which you want us to transfer the funds. We must hear from you prior to the end of the grace period to add funds to your Certificate.

Any withdrawal of the principal opening deposit before maturity (unless it occurs during the grace period that follows a Certificate renewal date) will result in an early withdrawal penalty. The penalty will be 45 days dividends for certificate terms a year or less and 180 days dividends for certificates with terms over a year. These penalties may invade principal. Early withdrawal penalties will be waived for any reason that the law establishes as a valid condition for the waiver of a penalty, including the following: (a) within one year of the Credit Union's merger with another federally insured financial institution, if the merger results in your losing federal account insurance coverage that you could have kept if you had been able to continue to maintain certificates in two separate institutions,

(b) case of sole proprietor and general partnership accounts, in the event of the death of one of the owners, or (c) if a court declares an owner legally incompetent.

BUSINESS CHECKING ACCOUNTS

Monthly service fees are shown on the Fee Schedule. There is no minimum balance. The account does not pay dividends.

The Credit Union does not return original checks or check copies with your statements.

Your monthly statement will show all transactions on all of your accounts, including your Business Checking Accounts. Copies of original checks are available. Please refer to the Business Fee Schedule.

Overdrafts can be paid by transfer from your Business Savings Account or, if you are approved, from a linked Business Line of Credit.

Refer to the Business Fee Schedule for information about fees for services such as check printing and special handling charges such as stop payment fees.

OTHER ACCOUNTS AND SERVICES FOR BUSINESS OWNERS AND EMPLOYEES

Individual owners and employees of your business and their immediate family members may be eligible for membership in the Credit Union. Ask any Credit Union representative or visit our web site (www.sffirecu.org) for full membership eligibility rules. We offer a wide range of savings, checking and loan products that represent great value to our members. Our Business Membership Services Department will be happy to work with you on ways to help you discover all the benefits of Credit Union membership.

ADDITIONAL BUSINESS CHECKING ACCOUNT TERMS

The following additional terms apply to your Business Checking Account.

TRANSACTIONS

We will make payments on current checks drawn on available funds in your Business Checking Account when signed by any person listed as an authorized signer on your Business Application.

Withdrawals can also be made with a personal identification number (PIN) and a Credit Union Visa® Debit Card from any ATM or POS terminal that displays the logos printed on the card, or via ACH, audio response, or Online Banking. A Debit Card can also be used to make signature-based payments from your Business Checking Account to participating merchants worldwide. The use of a Visa® Debit Card to access your Business Accounts is subject to the ELECTRONIC TRANSFERS section of this Business Handbook.

ENDORSEMENTS AND OTHER GENERAL POLICIES

We have the right to honor only completed, signed, and endorsed checks, on blanks printed by us or another approved check-printing company, and purchased by you for your use. We operate, however, in an automated processing environment, and will not be liable to you for honoring checks that are not properly completed and signed unless you report the problem to us within 30 days after we send you the statement on which the check appeared.

Spoiled checks should be destroyed or, if retained, disfigured. The duplicate copy in the checkbook should be marked "void."

We have the right to refuse to cash checks drawn on your account and payable to third party non-members until the payee's bank verifies or guarantees their endorsement.

LAWS, REGULATIONS, AND PROCEDURES

In handling Business Checking Account transactions, we will be governed by the federal laws and the laws of the state of California applicable to business accounts, and Credit Union Bylaws and procedures, as changed from time to time.

OVERDRAFT PROTECTION

You can request that the Credit Union provide overdraft protection for your Business Checking Account. Select the sources to be accessed by completing and signing the appropriate section of the Business Membership Application. Your completion of this section binds you to the terms and conditions applicable to the selected overdraft protection as set forth herein. Lines of Credit are subject to credit approval.

If any person authorized to transact business on Business Checking Account writes a check or initiates another transaction that causes your Business Checking Account to be overdrawn, the Credit Union will pay the check or other transaction by either (a) advancing funds from your Line of Credit to your Checking Account, or (b) transferring funds from your Business Savings or Business Money Market to your Checking Account, as requested on your Business Membership Application. Any transfer or advance will be in an amount sufficient to pay the item plus any fee shown in the Business Fee Schedule. If neither available funds nor overdraft protection are available, the item will be returned NSF or declined. Each item presented for payment on your

Business Checking Account when you do not have sufficient funds will result in a separate overdraft protection transfer. We will not make any transfers from a Business Savings or Money Market Account that would result in the balance falling below the minimum required.

No overdraft protection advances will be made from Lines of Credit that do not have sufficient available credit or that are closed to advances. We can close Lines of Credit consistent with the terms of the Credit Agreement or for any other lawful reason.

Lines of Credit may also be closed in emergency circumstances, if you report to us the loss, theft or other potential unauthorized use of devices that can access them, or if any borrower or co-signer on the Line of Credit asks us to do so. We provide notice required by law if we close a Line of Credit to advances.

We also have the right, at our sole discretion, to pay an item that overdraws your Business Checking Account even if you do not have either available credit on a line of credit from which you have established overdraft protection or available funds in an account you have designated as an overdraft protection source. If we do pay such an NSF item, we will charge you the Paid Overdraft Fee shown on the Business Fee Schedule. We are never obligated to pay such items. If our paying an NSF item results in a negative balance in your checking account, you must immediately deposit funds to restore your account to a positive balance upon our written demand.

At our option, we have the right to automatically redeposit NSF checks without notice to the parties. We also have the right to offset an overdrawn account balance with the proceeds of any other account in which the business entity, sole proprietor or personal guarantor has an interest. Unless you set up and maintain in good standing overdraft protection sources, the Credit Union can close your Business Checking Account without prior notice for repeated overdrafts.

When an item is returned unpaid due to insufficient available funds, you will be charged a Paid Overdraft Fee, as stated in the Business Fee Schedule. If multiple items are returned unpaid due to insufficient available funds on the same day, you will be charged an NSF fee for each returned item. The same item may be presented for payment more than once, and you will be charged an NSF fee each time that item is presented and returned due to insufficient available funds.

Actual and Available Balances: It is also important that you understand the difference between your "actual balance" and your "available balance" in order to properly manage the money in your account and avoid overdraft and insufficient fund fees. Your "actual balance" is the beginning of the day balance after the prior evening's posting. This balance is changed at the close of business every day and stands as is until the close of business on the following day. Your "available balance" is the amount you have in your account at a particular time that is available for immediate withdrawal. Your available balance is updated throughout the day to reflect holds, pending transactions and cleared deposits. The difference between your actual balance and your available balance is the result of pending activity that has not yet posted to the account (example, any "pending" deposits, checks, transfers and withdrawals or holds on your account). We will use the "available balance" in your account to determine if you have sufficient funds to pay your transactions. You can determine your available balance at the ATM, by phone or by accessing your account online or with mobile banking.

You understand that you may be overdrawn even when your actual balance is positive. You also understand that you may still overdraw your account even though the available balance appears to show there are sufficient funds to pay a transaction that you wish to make because your available balance will not reflect all your outstanding checks, automatic bill payments or recent deposits. In addition, your available balance will not reflect all of your debit card transactions. For example, if a merchant obtains your prior authorization but does not submit a one-time debit card transaction for payment within three (3) business days of authorization (or for up to thirty (30) business days for certain types of debit card transactions), we are required to release the authorization hold on the transaction. The available balance will not reflect this transaction once the hold has been released until the transaction has been received by us and paid from your account. We do not determine and are not responsible for any hold amounts placed by merchants. We encourage you discuss such holds with merchants to determine how much the merchant may place on hold. You must also keep careful records and practice good account management to avoid making transactions without sufficient funds available for withdrawal. For additional details on the availability of your funds for withdrawal, see the section entitled "Funds Availability Policy." If you have additional questions about your available or actual balance, please see a branch representative or call us at (415) 674-4800 or (888) 499-FIRE (3473).

Example 1: If you write a check for $25 but it has not yet cleared your account, your available balance will be $25 less than what is reflected by your actual balance.

Example 2: If you authorize a debit card transaction for $30 but it has not yet posted to your account, your available balance will be $30 less than what is reflected by your actual balance.

Example 3: The following transactions are not reflected in your available balance:

- Any checks you have written that have not yet been presented for payment.
- Any automatic bill payments you have scheduled that have not yet been sent.
- Any debit card transactions where the authorization hold has been released but the transaction has not yet been submitted to the Credit Union.

STOP PAYMENTS

You can stop payment on any check drawn on your account before the check clears by notifying us orally or in writing. We will not implement a stop payment unless you provide the account number, check number, and exact amount of the check so that we can make an effective search. We can require you to follow up oral notice with a written stop payment confirmation within 14 days. If you do not comply with our request for written confirmation, the stop payment request may be suspended. Stop payment requests will be processed promptly, but the Credit Union will not be responsible for a check that is paid between the time we take your request and the time we are able to process the request. Written stop payment orders are valid for six months, unless you renew them in writing before the end of the six-month period. If you wish to release a stop payment order, you must complete a stop payment release form.

If we fail to carry out a timely and accurate stop payment request, we are not required to reimburse you if the check we paid over your stop payment request discharged a valid obligation of yours. If we do reimburse you for our failure to execute a timely and accurate stop payment request, our payment to you will automatically assign to us any claims you have against the payee of the check. You agree to cooperate in our efforts to collect from the payee or any third party the amount of any check we pay over your valid and timely stop payment request.

You agree to defend, indemnify and hold us harmless from any claims, damages, losses, liability or expenses we incur as a result of acting on a stop payment order. Stop pay requests will not be honored on official Credit Union checks or money orders. However, you may be able to apply for a refund for a lost, stolen, or destroyed Credit Union check or money order in certain limited circumstances. Stop payment requests are subject to a fee. See the Business Fee Schedule.

POST-DATED AND STALE DATED CHECKS

We will not be liable for paying a post-dated check presented for payment before its date. We are not required to pay checks that are more than six months old but will have no liability if we do pay them.

PLEDGE OF FUNDS LIMITATION

Funds deposited in your Business Checking Accounts cannot be pledged as security for any loan. They are, however, subject to our Right of Offset.

ACH CONVERSION OF CHECKS

Merchants and others to whom you write checks may convert them to ACH entries. Generally, you must be given notice before this can happen, and certain restrictions apply.

CASHIER'S CHECKS

If you obtain a check drawn on the Credit Union ("cashier's check"), the Credit Union is, under normal circumstances, guaranteeing the payment of the check. For that reason we cannot honor stop payment requests, and we will only accept a replacement or refund request on a written declaration made under penalty of perjury that the check was lost, stolen, or destroyed before it was negotiated. When you request the original Cashier's Check, you are called the "purchaser," and the person to whom the check is payable is called the "payee." Depending on the circumstances in which you request refund or replacement, the Credit Union can require a declaration under penalty of perjury from the purchaser alone or from both the purchaser and the payee.

If the Credit Union receives a refund or replacement request for a lost, stolen, or destroyed cashier's check after the cashier's check has cleared, the Credit Union will not be responsible for the loss. If the Credit Union replaces or refund a lost, stolen, or destroyed cashier's check, the Credit Union will not be responsible for any loss resulting from paying the original item if the Credit Union determines, in our reasonable opinion, that the Credit Union is required to pay the item. The Credit Union reserves the right not to issue a reimbursement or replacement until 90 days after the date of the cashier's check. If the Credit Union issues a refund to the purchaser or issues a replacement item, the Credit Union is generally discharged from further liability. If a holder in due course presents the original check, the purchaser or payee must pay the amount of the original check to the holder in due course or to the holder's financial institution, or to the Credit Union if the Credit Union is required to pay the item to the holder in due course or the holder's depository financial institution. Fees for cashier's checks, and for processing replacement/refund claims, are shown in the Business Fee Schedule.

LEGAL PROCESS AGAINST YOUR ACCOUNTS

When the Credit Union is served with garnishments, levies or other legal claims on your accounts, the Credit Union has the right to freeze the accounts and turn over funds to the third party or the agent of the third party asserting the claim. The Credit Union will not incur liability to you for complying with any lawful claims against your accounts unless the Credit Union complies with the claim after the Credit Union is notified that you have taken the necessary legal steps to stop us from doing so.

You agree to defend, indemnify and hold the Credit Union harmless against any third party claims that arise if the Credit Union honors checks or other withdrawal requests on your account while a third party claim against your account is pending.

Fees for handling legal process against your accounts are shown in the Business Fee Schedule.

BACKUP WITHHOLDING

The Credit Union has the right to withhold, and in some cases may be required to withhold, amounts required by federal or state tax laws from withdrawals if you, the Internal Revenue Service or another tax collecting authority advise the Credit Union that you are subject to backup withholding or if you fail to give the Credit Union your correct taxpayer identification number.

ESCHEAT POLICY

Depending on the laws of the state in which your business is located, your accounts may be subject to escheat if you do not initiate any activity for the time period specified by your state's law. The following are not considered activity initiated by you: posting of dividends, assessment of fees, mailing of statements. The Credit Union will send you any notice required by law before escheating your accounts. To avoid escheat, you can initiate any deposit or withdrawal transaction or write to the Credit Union to confirm your interest in the account.

FUNDS AVAILABILITY POLICY

SUMMARY OF YOUR ABILITY TO WITHDRAW FUNDS AT THE CREDIT UNION

When you deposit an item (such as a check) drawn on another U.S. financial institution, there is always a time delay before the item reaches the institution on which it was drawn and we receive payment. For this reason, the Credit Union sometimes will not allow you to immediately withdraw the money represented by these items.

The delay in availability of your funds, if there is one, is counted in business days from the day of your deposit. Business days are every day except Saturday, Sunday and federal holidays. Business hours are posted at each office. If you make a deposit after hours on a business day or on a non-business day, the next business day is considered the day of your deposit.

The following items will also be available the same day:

- Electronic direct deposits
- Cash

The following items will also be available the same day if payable to the business and deposited into the business account:

- U.S. Treasury checks.
- Wire transfers.
- Checks drawn on San Francisco Fire Credit Union.

The following items will be available the next business day if deposited into the business account in person to a teller, or the second business day if not deposited in-person to a teller (to an ATM, for example).

- California state, county, city or public agency checks.
- Cashier's, certified and teller's checks.
- Federal Reserve Bank checks, Federal Home Loan Bank checks, and postal money orders.

OTHER CHECK DEPOSITS

Also see Special Rules for Deposits at other credit unions in our shared branch network.

If we impose a delay on other checks, we make funds from such checks available as follows: The first $225 from a deposit of such checks will be available on the first business day after the day of your deposit. The remaining funds will be available on the second business day after the day of your deposit. For example, if you deposit an "other" check of $700 on a Monday, $225 of the deposit is available on Tuesday. The remaining $475 is available on Wednesday.

If we cash a check drawn on another financial institution for you, we may hold an equal amount of funds that are already in your account. Those funds will be available when funds from the check we cashed would have been available.

SPECIAL RULE FOR DEPOSITS (OF ALL KINDS) AT SHARED BRANCHES

This applies to deposits you make at other credit unions in our shared branch network.

If you make your deposit in person to a teller or in an in-branch deposit drop box prior to the posted cutoff time at a shared branch, the first $300 of any deposit and all funds from any cash deposit will be available immediately. The next $4,800 of funds from a U.S. Treasury check will be available the next business day. The next $4,800 from the following items will be available the second business day: (a) checks drawn on California state and local governments; (b) cashier's, tellers and certified checks; (c) U.S. Postal Money Orders; (d) Federal Home Loan Bank and Federal Reserve Checks; (e) traveler's checks, and (f) other checks. If you deposit more than $6,800 at a shared branch and we will be placing a longer hold on the portion of the deposit that exceeds $6,800, we will notify you in writing.

ATM DEPOSITS

The first $300 of funds from deposits you make at a Credit Union ATM or at any ATM on a network in which the Credit Union participates in taking deposits will be available immediately. If the deposit was made at an ATM SF Fire Credit Union does not own or operate, the remaining funds

may not be available until the fifth business day after the day of your deposit. If you make a deposit at our Credit Union ATM (all ATMs the Credit Union owns or operates are identified as our machines) before 3:00 pm on a business day, the remaining funds will be available on the following business day. If you make a deposit at a Credit Union ATM after 3:00 pm on a business day, or on a weekend or holiday, the remaining funds will be available as if you had made the deposit on the following business day.

LONGER DELAYS MAY APPLY

The Credit Union may choose to delay availability for a longer time. If so, you will be notified in writing and told when funds will be available. If the decision is made after you leave our branch, or if the deposit is not made in person to a credit Union employee, the notice will be mailed to you by the day after the deposit was received. If you need your funds right away, ask a Credit Union representative when the deposit will be available.

Availability of funds can be delayed for any reasonable amount of time, generally not more than six business days, if:

- We reasonably believe a check you deposit will not be paid.
- You deposited more than $5,525 worth of checks in one day.
- You have overdrawn your account repeatedly in the last six months.
- You redeposit a check that has been returned unpaid.
- There is an emergency, such as failure of communications or computer equipment.

SPECIAL RULES FOR NEW ACCOUNTS

If you are a new Member, the following special rules apply during the first 30 days your account is open:

- The first $5,000 from a deposit of U.S. Treasury checks will be available on the first business day after the day of your deposit. The excess over $5,000 will be available on the ninth business day after the day of your deposit.
- Funds from wire transfers will be available on the first business day after the transfer is received.
- Funds from deposits of cash and the first $5,000 of a day's total deposits of cashier's, certified, tellers, travelers and California state and local government checks will be available on the first business day after the day of your deposit, if the deposit meets certain conditions. For example, the checks must be payable to your business. The excess over $5,000 will be available on the ninth business day after the day of your deposit. If you do not make the deposit in person to a Credit Union employee, the first $5,000 will not be available until the second business day after the day of your deposit.
- Funds from all other check deposits will be available on the ninth business day after the day of your deposit. If the Credit Union chooses to accept a check as your agent for collection rather than to deposit it, these delay limits don't apply.
- The money will be posted to your account when it is received.

LOCATION OF CHECK ENDORSEMENTS

Federal law requires all check endorsements to be in the first 1-1/2 inches of the trailing edge on the back of the check. The trailing edge is opposite the left side of the face of the check, the side of the check just behind the address of the financial institution and the account holder. You will be responsible for any costs incurred by the Credit Union due to delays in returning checks deposited into your account that do not comply with the endorsement standards.

WIRE TRANSFERS

The Credit Union can process wire transfers from your Business Accounts and will carry out your written instructions. The Credit Union can also receive wire transfers for you. Wire transfers are subject to the terms of Federal Reserve Regulation J and Article 4A of the Uniform Commercial Code.

If we receive a wire transfer on your behalf, our responsibility is to carry out the terms specifically as transmitted by the sending financial institution, including any specific security procedure.

The Credit Union will not be liable for damages to you or a third party, if we carry out the written wire transfer instructions that we receive in a reasonable manner. If a specific account type is not indicated, wired funds that we receive are posted to your Business Checking Account, or to your Business Savings Account if you do not have a Business Checking Account. It is your responsibility to verify that expected funds are posted to the correct account.

The Credit Union can rely on any account or routing numbers furnished by you as a sender, or any numbers transmitted with a wire transfer from another financial institution to you. We have no obligation to correct erroneous spellings of names or erroneous account numbers in sending or receiving wire transfer proceeds. Any efforts the Credit Union makes to supply or correct names, account numbers, routing numbers or other information in sending or receiving wire transfers for you are made as an accommodation to you only, and you agree to defend, indemnify and hold us harmless from any claims, damages or liability resulting from our efforts.

The Credit Union will not be liable for indirect, consequential or punitive damages if a loss is sustained because we have failed to carry out instructions in a reasonable manner, even

if we are advised that such damages may occur. Our maximum liability will be the amount of the wire transfer.

In sending wire transfers for you, we will follow security procedures. If you make your request in person, we may require photo identification. If you make your request by telephone, we will call you back at your telephone number in our records to confirm the request, and we may also ask you to confirm a telephone request by a signed authorization letter before the wire transfer is performed.

All wire transfers are subject to screening and will be blocked or prohibited if required by applicable law.

Unless we tell you otherwise, our cut off time for wire transfers is: International 11:30 am and Domestic 12:30 pm PST.

ELECTRONIC TRANSFERS

Electronic Funds Transfers (EFTs) are payments to or withdrawals from your account that are initiated electronically. The Credit Union offers the following EFTs on business accounts: Visa® Debit Cards (if a Business Checking Account is established), ATM Cards, Online Banking (including Bill Pay and Mobile Branch), and ACH transfers (including electronically converted checks). Electronic payment systems may not be used for illegal purposes such as, but not limited to, illegal online gambling. Attempted illegal transactions may be blocked.

FEES

All fees and charges associated with our electronic fund transactions are disclosed in our Schedule of Fees and Charges, which accompanies this disclosure and agreement. Members will receive up to 12 ATM surcharge rebates per calendar month; this amount will be refunded to your account within two business days. Use of 'Out-of-Network' (SF Fire Credit Union and CO-OP ATM Network) ATMs will incur a fee after the first twelve transactions per month. When you use an ATM not owned by us for a cash withdrawal, you may be charged a fee by the ATM operator (or any network used). You may additionally be charged a fee by the ATM operator (or any network used) for a balance inquiry even if you do not complete a fund transfer; this amount will not be refunded to you.

PERSONAL IDENTIFICATION NUMBERS (PINS) AND DEBIT CARDS

You will need a PIN to use Online Banking. You will need a Visa® Debit Card and PIN for ATM or merchant POS terminal transactions. You will need a Debit Card, but not a PIN, for merchant signature transactions. Because no PIN is needed for merchant signature transactions, you should handle your Visa® Debit Card as carefully as cash.

If you request any of these services and we approve your request, we will provide the PINs and/or Cards you will need to use the services. PINs are randomly generated. We do not maintain records of them. You can change your PINs by following the procedures in Online Banking or by visiting any Credit Union office. You can change your Debit Card PIN by bringing it to any Credit Union office.

Keep your Card and PIN secure. Do not give or disclose them to any person unless you want that person to be able to conduct all transactions on your Accounts. Any person to whom you voluntarily give Card or PIN is considered authorized to conduct all transactions on your Accounts that you could conduct yourself, even if they exceed the scope of permission you give them to use your Accounts. Except for merchant signature transactions, EFTs will not be processed if your PIN is not entered correctly.

LIABILITY FOR UNAUTHORIZED USE

You will generally be liable for all unauthorized activity on your Business Accounts unless the unauthorized use is the result of the Credit Union's negligence or misconduct. Your failure to maintain the security of your PINs or Visa® Debit Card may result in your losing all of the money in your Business Accounts, plus the limit of any line of credit linked to your Checking Account for overdraft protection. You can use Online Banking to monitor activity on your Business Accounts. These services are generally available 24 hours a day, seven days a week. If you detect unauthorized activity on your Business Accounts, you learn that an access device is lost or stolen, or you believe that an unauthorized person may be able to conduct unauthorized EFT activity on your Accounts, notify us immediately by calling 1.888.499 FIRE(3473) or visiting any Credit Union office during business hours, and we will deactivate EFT access to your Business Accounts. It may take up to 72 hours for us to deactivate EFT services if you notify us outside business hours.

Your Visa® Debit Card will be subject to "zero liability" for unauthorized use unless you are grossly negligent in failing to report the loss, theft, or other actual or potential unauthorized use of the Card to the Credit Union or delay reporting unauthorized activity more than 60 days after the Credit Union sent you the first statement on which the unauthorized use appeared. Use of the Card by authorized agents of your business, and use of the Card that exceeds the limits of permission given to authorized users is not considered "unauthorized use" for purposes of the "zero liability"rule.

AVAILABILITY OF FUNDS TO PAY TRANSACTIONS

All transactions are subject to the availability of funds in the accounts you designate for EFT transactions. Overdraft protection, if you have requested and been approved for it, is available only on Checking and Money Market Accounts. If a hold has been placed on deposits made to an Account from which you wish to transfer or withdraw funds, or if a merchant has placed a hold on funds in your accounts, you cannot transfer or withdraw the funds until the hold expires.

Nonetheless, situations may arise in which you are permitted to make EFT transfers or withdrawals that you do not have available funds or overdraft protection to pay. We will not incur any liability to you for permitting such transactions, and you will be responsible for restoring any resulting negative account balances.

AVAILABILITY OF EFT SERVICES

EFTs services are generally available for your use seven (7) days a week, 24 hours a day. However, please understand that Online Banking, ATM machines and other EFT service systems must periodically be shut down for routine maintenance, inspection, or repair. Emergency circumstances may result in extended delays in availability of EFT services.

TERMINATION OF EFT SERVICES

You can terminate EFT services any time by sending the Credit Union a written request. The Credit Union can terminate your EFT services for any lawful reason, with or without notice to you. Examples of reasons the Credit Union may terminate EFT services include but are not limited to (a) your failure to meet your obligations to the Credit Union; (b) your bankruptcy; (c) the Credit Union's receipt of notice that the security of a Debit Card or PIN issued to you has been compromised; (d) emergency conditions; or (e) termination becoming necessary to avoid compromising the security of Credit Union systems.

Any Debit Card that the Credit Union issues will remain our property and must be surrendered to us upon demand.

OUR RESPONSIBILITY FOR FOLLOWING YOUR INSTRUCTIONS

The Credit Union will not be held liable for failure to complete your EFTs:

- If, through no fault of the Credit Union, you do not have available funds or overdraft protection to complete the transfer.
- If your account is closed or your account is "frozen" because of a court order or some similar legal action.
- If the transfer would cause you to exceed the number of overdraft transfers you are permitted to make in a month.
- If you are in breach of any agreements you have with the Credit Union.
- If we have reason to believe the transaction in question may be unlawful.
- If you, or anyone you allow to use your EFT devices, commits any fraud or violates any law or regulation.
- If the ATM, merchant POS terminal, Audio Response or Online Banking system is not working properly and you are aware of the breakdown when you start the transaction.
- If the ATM you are using does not have enough cash to complete the transaction.
- If circumstances beyond the Credit Union's control (such as fire, flood, telephone line disruption, computer breakdown) prevent the transfer.

In no event will the Credit Union be liable for consequential, indirect or punitive costs or damages resulting from our failure to complete your transactions.

The Credit Union will carry out instructions we receive via EFT systems as long as the person providing the instructions presents the Card and/or PIN. We will not incur liability for doing so in a reasonable manner. You agree to defend, indemnify and hold the Credit Union harmless from all costs, claims, damages, or liability that we sustain as a result of following your instructions, as long as there is no gross negligence or intentional misconduct on our part. You agree that this indemnity also applies if you deposit an unauthorized remotely created check.

DEBIT CARD

Card Use: Visa® Debit Card can be used:

- With the confidential personal identification number (PIN) in merchant POS terminals displaying the logos printed on the Card to pay for goods or services. Some merchants may allow you to receive cash back. Any merchant fees associated with your Card use will be deducted from your Business Checking Account along with the purchase amount. We may change the POS networks in which you can use your Card from time to time by notifying you. You will receive receipts for POS transactions and should keep them to verify your statements.
- With the PIN at Automated Teller Machines (ATMs) displaying the logos printed on the Card to withdraw cash and transfer funds between your accounts. You may also use your Debit Card to make deposits at ATMs we own or operate and at ATMs on networks in which we participate for purposes of accepting deposits.
- For signature transactions at merchants and financial institutions that honor Visa® Debit Cards. Any merchant fees associated with your Card use will be deducted from your Business Checking Account along with the transaction amount. If you make your purchase or obtain your cash advance in person, you will receive a receipt confirming your transaction. If your transaction is not made in person (such as if you make it over the telephone or the Internet), your only receipt may be your monthly statement. Keep your receipts to verify your statements.

CHECKING ACCOUNT TERMS APPLICABLE TO DEBIT CARD USE

Merchant POS and signature transactions using the Visa® Debit Card will generally be treated as if you had

written a check and will be governed by the terms of the Checking Account agreement. Please be aware:

We can deduct Checking Account debit transactions in any order we determine consistent with applicable law. If you do not have sufficient funds or overdraft protection to pay all transactions, we may honor checks but not Debit Card transactions, or vice versa.

We cannot honor stop payment requests on Debit Card transactions. Your rights to dispute merchant transactions are limited to those provided to business cardholders by Visa® operating rules, if any.

THIS AGREEMENT IS YOUR DEBIT CARD AGREEMENT WITH THE CREDIT UNION

Although other documents you may receive when you initiate transactions with your Debit Card, such as sales receipts, may have contract terms printed on them, your Debit Card agreement with the Credit Union is limited to the terms in this Handbook and the agreement governing any line of credit linked to your Business Checking Account for overdraft protection.

FOREIGN DEBIT CARD TRANSACTIONS

Cash withdrawals made in foreign countries and foreign currencies will be charged to your Business Checking Account in U.S. Dollars. The conversion rate to U.S. Dollars will be made in accordance with the operating regulations for international transactions established by Visa® International, Inc., through whose facilities debit card withdrawals are handled.

MERCHANT CREDITS

Merchants and others who honor the Visa® Debit Card may give credit for returns or adjustments. When we receive a credit from the merchant or other entity, we will credit your Business Checking Account for that amount.

MERCHANT TRANSACTION ACCOUNT HOLDS

Please be aware that in some cases, there may be duplicate holds on your Business Checking Account for Visa® Debit Card transactions. For example, a restaurant may obtain an authorization for a meal you purchased before you add the tip, and then put a second charge through after you have added the tip. You will not ultimately be double-charged, but until the final transaction clears, both authorizations may be on your Account, and your available balance reduced accordingly. We generally cannot remove these authorizations without written assurance from the merchant that a specific authorized transaction will not post.

ATM SAFETY

We suggest that you become familiar with, and make any person you authorize to use your Visa® Debit Card aware of, the following suggestions for safe ATM use:

- Be aware of your surroundings, particularly at night.
- Consider having someone accompany you when using the ATM after dark.
- Put cash away as soon as the transaction is complete. Do not display it. Count cash later in the safety of your vehicle, home or office.
- If you notice anything suspicious when approaching the ATM, come back later or use another ATM.
- If, while transacting business at the ATM, you notice anything suspicious, cancel the transaction (by pushing the cancel button) and put your Card away immediately.
- Immediately report all crimes involving ATM activity to the ATM operator and to local law enforcement officials.
- Take your receipts with you when you complete your transactions. DO NOT leave your receipts at the ATM.

  The Credit Union may arrange for the availability of ATMs at various locations with access during non-business hours for the convenience of our members. However, ATM sites are not subject to our control. You assume the risk of using them, since the Credit Union does not in any way warrant the security or safety of any location. The Credit Union is not responsible for wrongful acts committed by anyone who is not an authorized agent or employee of the Credit Union regarding your use of ATMs.

TRANSACTION LIMITS

The following limits generally apply to Visa® Debit Card withdrawals:
You can generally withdraw no more than $1000 per day in cash at Credit Union ATMs using your Debit Card. These limits are subject to change. Other ATM operators may impose different cash withdrawal limits. Merchant POS transactions are limited to $5,000 per day.

The Credit Union will not be liable to you or anyone else for the refusal or inability of any ATM, POS terminal or merchant to allow you to use your Card or for their retention of your Card.

ONLINE BANKING

Using a computer or mobile device with Internet access and your PIN, you can:

- Review up to 12 months of transaction history.
- Check your account balance.
- Transfer funds to pay Credit Union loans.

- Transfer funds between Credit Union accounts.
- You can also use the Bill Payer service to pay bills automatically without writing checks. You can either automatically pay a set amount to a creditor on a specific day each month, or set up a payment account for a creditor but manually set the date and amount of each payment. You can change or cancel any payment that has not started processing. You may be required to give us any change or cancellation instructions at least four business days before the payment is scheduled to be received by the payee.
- Depending on the written authorizations you provide, you may be able to transfer funds between business and personal accounts.

Bill Payer initiates payments only out of checking accounts. When you use Bill Payer, follow the instructions provided when you log into the program. Be sure you input accurate information about your payees and accounts. It may take five to seven days after the date you schedule your payment for it to reach the payee. Have sufficient available funds or overdraft protection on the date your payment will be sent. Allow adequate time for your payment to reach the payee. We are not responsible for late payment fees unless your late payment is solely the result of our failure to follow your timely and accurate instructions.

ADDITIONAL DISCLOSURES

APPLICABLE TO AUTOMATED CLEARING HOUSE (ACH) TRANSACTIONS

TRANSACTIONS AVAILABLE

- You may arrange to have direct deposits made to your savings or checking account(s) at least once every 60 days from the same person or company.
- You may arrange to make regular payments out of your checking account(s), accomplished through an individual arrangement with the merchant, or through our bill payment system, via the telephone, or Internet.

RIGHT TO STOP PAYMENT OF PRE-AUTHORIZED PAYMENTS AND PROCEDURE FOR DOING SO

If you have told us in advance to make regular payments out of your account, you can stop any of these payments out of your account by calling us at 415.674.4800 in the San Francisco area, or 1.888.499.FIRE(3473), or write us at 3201 California Street, San Francisco, CA 94118, in time for us to receive your request three (3) business days or more before the payment is scheduled to be made. If you call, we may also require you to put your request in writing and get it to us within 14 days after the day you call.

NOTICE OF VARYING AMOUNTS

If these regular payments may vary in amount, the person you are going to pay will tell you 10 days before each payment when it will be made, and how much it will be. You may be able to choose instead to get this notice only when the payment would differ by more than a certain amount from the previous payment, or when the amount would fall outside certain limits that you set.

LIABILITY FOR FAILURE TO STOP PAYMENT OF PRE-AUTHORIZED TRANSFER

If you order us to stop one of these payments three business days or more before the transfer is scheduled, and we do not do so, we will be liable for your losses or damages.

NOTICE OF RECEIPT OF ACH ITEMS

Under the Operating Rules of the National Automated Clearing House Association ("NACHA") which are applicable to ACH transactions involving your account, SF Fire Credit
Union is not required to give next day notice to you of receipt of an ACH item, and we will not do so. However, we will continue to notify you of the receipt of payments in the periodic statements we provide to you.

PROVISIONAL PAYMENT

Credit given to SF Fire Credit Union by you with respect to an Automated Clearing House Credit Entry is provisional until we receive final settlement for such Entry through Federal Reserve Bank. Suppose we do not receive such final settlement. In that case, you are hereby notified and agree that we are entitled to a refund of the amount credited to you in connection with such an Entry. The party making payment to you via such Entry (i.e. Originator of the Entry) shall not be deemed to have paid you the amount of such Entry.

HOLDS ON ACH DEBIT TRANSFERS FOR DEPOSITS

When you authorize an external transfer of funds into your Savings, Checking, or Money Market Account using an ACH debit transaction (where we initiate the withdrawal from another financial institution on your behalf), the funds may be subject to a hold before being made available to you. We may place a hold of up to four (4) business days on such deposits to verify funds availability and mitigate fraud risk. During this hold period, the deposited funds will not be available for withdrawal, transfer, or payment transactions. Hold times may not be applied retroactively

or altered after the transaction has been initiated. By authorizing an ACH debit transfer into your account, you acknowledge and agree to these hold terms.

HOLDS ON ACH DEBIT TRANSFERS FOR HOME EQUITY LINE OF CREDIT AND CREDIT CARD PAYMENTS

Payments will be credited to your account as of the date received, as required by law. However, if a payment is made using a non-cash method (such as a check or ACH transfer), we may delay increasing your available credit or issuing refunds on credit balances for up to four (4) business days to allow for final collection of funds.

This hold will not result in additional finance charges solely due to the delay. However, if a payment is returned unpaid for any reason, finance charges may be assessed retroactively to the date the payment was originally credited.

CHOICE OF LAW

We may accept on your behalf payments to your account which have been transmitted through one or more Automated Clearing Houses ("ACH") and which are not subject to the Electronic Fund Transfer Act and your rights and obligations with respect to such payments shall be construed in accordance with and governed by the laws of the state of California as provided by the Operating Rules of the National Automated Clearing House Association, which are applicable to ACH transactions involving your account.

DOCUMENTATION

If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you can call us at 415.674.4800 in the San Francisco area or 1.888.499.FIRE(3473) to find out whether or not the deposit has been made. You will receive a periodic statement reflecting all direct deposits and pre-authorized payments.

PRE-AUTHORIZED (ACH) TRANSFERS

You can preauthorize the Credit Union to make deposits into (credits) or payments out of (debits) your accounts automatically. Pre authorized debit authorizations must be in writing.

Pre-authorized transfers are handled through the ACH (Automated Clearing House) system. They are subject to national and local ACH rules, Article 4A of the Uniform Commercial Code, Federal Reserve Bank Operating Circulars, and federal regulations. Credits to your Accounts received via ACH are provisional until we receive final settlement through the Federal Reserve. If we do not receive final settlement, we will deduct the amount of the credit from your Account balance, and the payor will not be considered to have paid the amount to you.

We reserve the right to reverse erroneous deposits to your Accounts without advance notice to you, although your statement and account history (available through Online Banking) will reflect such reversals. If a reversal of an erroneous deposit or a deduction of a credit on which we do not receive final settlement results in a negative balance in your Account, you will be indebted to us and our Right of Offset and right to recover Collection Costs will apply.

You can call the Credit Union at 1.888.499.FIRE(3473) to find out if we have received or sent ACH transfers. If payments out of your account will vary, the payee is required to give you advance notice, unless you agree that you will receive notice only if payments vary by more than a specified amount.

To stop an ACH payment out of your account, you must notify us at least three days before the payment is scheduled to occur. **For Single-Entry Payments:** The stop request must be provided in a timeframe and manner that allows reasonable opportunity for SF Fire Credit Union to honor the request prior to acting on the ACH entry. We can ask you to confirm an oral request in writing. If we do this and you do not confirm the request in writing, the stop payment request will lapse after fourteen days. We will not be liable for our failure to stop an ACH payment unless it results from our negligent or intentional failure to follow your timely and accurate instructions.

Payees of your checks, such as merchants, may convert checks you write to electronic payments. Payees of your checks may also re-present dishonored checks through the ACH system.

ARBITRATION AND WAIVER OF CLASS ACTION AND JURY TRIAL

Please read this provision carefully. It affects your rights and may have a substantial impact on how legal claims you and we have against each other are resolved if you do not opt-out as permitted below.

ARBITRATION

To the extent permitted by the Federal Arbitration Act (the "FAA") and any other applicable federal law, binding arbitration may be elected by either party with respect to any past, present or future claim or controversy arising out of or relating to this Agreement and/or a Credit Union account, even if that party has already initiated a lawsuit with respect to a different claim. Arbitration is elected by giving a written demand for arbitration to the other party, by filing a motion to compel arbitration in court, or by initiating arbitration against the other party. You and we agree, upon such written demand, motion or initiation, to submit to, and that such claim shall be settled by, binding arbitration.

The arbitration will be subject to the Rules of the American

Arbitration Association ("AAA") in effect at the time the arbitration is initiated, or such similar rules as may be adopted by AAA. Neither party will demand the arbitration of an action filed in small claims court, or its state's equivalent court, for any claim or dispute within the scope of the small claims court's jurisdiction. But if a claim is transferred, removed, or appealed to a different court, such claim shall be subject to arbitration.

This arbitration provision shall be interpreted and enforced in accordance with the FAA by a single arbitrator appointed by the AAA. The arbitrator shall be an attorney, retired judge or AAA panel member with experience and knowledge regarding financial institutions and transactions. The parties agree that, wherever practicable, they will seek to appoint a fair representation of diverse arbitrators (considering gender, ethnicity, and sexual orientation), and will request administering institutions to include a fair representation of diverse candidates on their rosters and list of potential arbitrator appointees.

We will advance and/or pay, as applicable, the fees and costs of the arbitration pursuant to this Agreement (i) if applicable law requires us to, (ii) if you prevail in the arbitration, or (iii) if we must advance such fees and costs in order for this arbitration provision to be enforced, subject to the arbitrator's award, if any, of arbitration fees and costs to the prevailing party.

In each case, each party will pay for its own attorney fees and costs, if any, for prosecuting and defending claims, except that the arbitrator may award the prevailing party all its attorney fees and costs, including expert witness fees.

Arbitration hearings will be held in a location reasonably convenient to your residence, or at another location if mutually agreed. Any issue concerning whether or the extent to which a dispute or claim is subject to arbitration, including issues relating to the validity or enforceability of these arbitration provisions, shall be determined by the arbitrator. Only a court, and not an arbitrator, however, shall determine the validity and effect of the class action and jury trial waivers below. All statutes of limitations or other defenses relating to the timeliness of the assertion of a dispute or claim that otherwise would be applicable to an action brought in a court of law must be followed by the arbitrator, and the commencement of an arbitration under this Agreement shall be deemed the commencement of an action for such purposes. The arbitrator's decision shall be final and binding and may be entered in any state or federal court having jurisdiction. The arbitrator may award any remedy provided by the substantive law that would apply if the action were pending in court. For more details, check the American Arbitration Association's website, www.adr.org, OR call the American Arbitration Association's Customer Service telephone number at (800) 778-7879.

WAIVER OF CLASS ACTION AND JURY TRIAL

We each agree that any and all disputes, whether submitted to arbitration or decided by a court, must be brought in the party's individual capacity and not as a class action plaintiff or class member in any purported class or representative proceeding. You agree to waive the right to participate in a class action or litigate on a class-wide basis. You agree that you have expressly and knowingly waived these rights. You and the credit union hereby voluntarily and knowingly waive the right to trial by jury of all disputes, controversies and claims by, between or against either you or the credit union whether the dispute, controversy or claim is submitted to arbitration or is decided by a court, to the fullest extent allowed by law.

YOUR RIGHT TO OPT-OUT: ARBITRATION AND WAIVER OF CLASS ACTION AND JURY TRIAL

If you do not want this arbitration and waiver of class action and jury trial provision to apply, you may opt out by sending a written request to the credit union postmarked within sixty (60) days of your receipt of this agreement. The opt out must include your full name, address, telephone number, account number and personal signature, and must be mailed to the credit union at: 3201 California Street, San Francisco, CA 94118. Opting out will not terminate this agreement or affect any other rights and obligations you or the credit union have under this agreement.

This arbitration provision does not preclude you from bringing issues regarding your accounts to the attention of any federal, state or local agency or entity. Such agency or entity may be able to seek relief on your behalf.

Nothing in this arbitration provision shall limit your or our right, whether before, during, or after the pendency of any arbitration proceeding, to exercise any self-help remedies, such as set-off or repossession and sale of collateral, or to obtain provisional remedies (including but not limited to, injunctive elief or interpleader relief). The exercise of such rights will not constitute a waiver of the right to submit any dispute to arbitration.

This Arbitration and Waiver of Class Action and Jury Trial provision shall survive your death, the closing of any of your accounts, the termination of any of your business or transaction(s) with us, and any bankruptcy filing to the extent consistent with applicable bankruptcy law, and shall also survive as to any claim within the scope of this Agreement.

If any term or provision of this Arbitration and Waiver of Class Action and Jury Trial provision is held to be invalid or unenforceable, the remaining provisions shall be enforced without regard to the invalid or unenforceable term or provision.

FEE SCHEDULE – BUSINESS ACCOUNTS

Effective December 15, 2025

SF FIRE CREDIT UNION

MEMBERSHIP FEES	
New Member Fee (Non-Refundable)	$5.00
ATM/DEBIT FEES	
ATM Surcharge Rebates	12 Per Month; Maximum Rebate of $4/Surcharge
Out of Network ATM Fee (Domestic/International)	First 12 Free Per Statement Cycle; $2.00 Per Transaction Thereafter
Point of Sale (POS) Transaction	No Fee
International Foreign Transaction (POS/ATM)	1% of transaction amount in U.S. dollars (This fee applies whether the transaction is made in a foreign currency and converted to U.S. dollars or made in U.S. dollars outside the United States
Debit Card (standard) - First 3 Authorized Users	Free ($5 Each Add'l)
Replacement Card	No Fee
ATM Deposit Adjustment Fee	$10.00
CHECKING FEES	
Checking Account	No Monthly Fee
Check Orders	Price Varies Based On Style
Temporary Checks	$5.00 For 12
Deposits Per Month	
Up to 10	No Fee
Over 10	$2.00 Per Deposit
Maximum Items Per Deposit	
Up to 25	No Fee
Over 25	$0.10 Per Item
Paid Items Per Month	
Up to 200	No Fee
Over 200	$0.20 Per Item
NON-SUFFICIENT FUND (NSF) FEES	
Returned ACH Item	$14.00
Returned Check Item	$14.00
Paid NSF ACH Item	$14.00
Paid NSF Check Item	$14.00
STOP PAYMENT FEES	
Check	$15.00
ACH Payment	$15.00
Cashier's Check	$5.00
Official Check Replacement	$15.00
Stop Pay or Replacement Cancellation	$15.00
RETURNED ITEM FEES	
Returned Deposit or Loan Payment	$15.00
GENERAL FEES	
Account Research/Reconciliation	$25.00 Per Hour
Cashier's Check	$5.00
Collection Item/Foreign Item	$15.00 + Cost
Express Mail/Rush/Overnight Fee	
• Domestic	$15.00
• International	Price Based On Destination
IRS Levy/Withholding/Judgement/Legal Order Processing	$50 Per Notice
Money Order	$2 per item less than $300; $5 per item more than $301-$1000
Notary Service	$10 Per Signature/$15 for Non-Members
Signature Guarantee (Medallion Stamp)	No Fee; Must be member for at least 30 days
Copy of Deposited Item	$1.00
Deposit in Coin Machine	10% of Deposited Item
Rolled Coin Deposit	$0.05 Per Roll
Cash Deposit/Purchase (Paper Bills)	0.10% ($1 Per $1,000)
Disposable Deposit Bag	At Cost
Remote Deposit Scanner	At Cost
Non-Member Check Cashing	$5.00
WIRE TRANSFERS	
Domestic (Incoming)	$15.00
Domestic (Outgoing)	$25.00
International (Incoming)	$15.00
International (Outgoing)	$60.00
Wire Amendment Fee	$25.00
CERTIFICATES OF DEPOSIT EARLY WITHDRAWAL FEE	
Term of Less Than 1 Year	45 Days of interest earned on the principal balance
Term of 1 Year or Greater	180 Days of interest earned on the principal balance
CREDIT CARD FEES	
Cash Advance	No Fee
Balance Transfer	No Fee
International Foreign Transaction	No Fee
Late Payment Charge	$15.00
Over Credit Limit	No Fee
Authorized User Card	$5.00
Replacement Card	No Fee